

HOW TO FILL WES ACADEMIC REQUEST FORM

A. For Applicants: This form is provided to facilitate the release of your academic records by your academic institution. You are responsible for contacting your academic institution directly.

WES Reference No. (required) 53211445		
Last/Family Name	First/Given Name	
YALAGANDHULA	ESWAR SAI	
Previous Name (if applicable)	Date of Birth (dd/mm/yyyy)	E-mail
	03/07/1996	ESWARSAI96@gmail.com
Institution Name	Country	Dates Attended
Jawaharlal Nehru Technological University, Hyderabad	INDIA	From 06/2008 To 05/2012
Degree Name (if applicable)	Year of Award (if applicable)	Major
Bachelor of Technology	2012	Computer Science
Student ID or Roll Number at sending institution (if applicable)		
08K31A0445		

I hereby authorize the release of my academic records to World Education Services.

Applicant's signature: Eswar sai **Date:** 12/12/2021

B. For Authorized Officials: The person named above requests that their academic records be released to World Education Services. His or her records/statement of marks should show all subjects completed and all grades/marks awarded for all years of study.

- 1) Please complete this form.
- 2) Place this form and academic record(s) in an envelope.
- 3) Sign and seal the envelope across the back flap.

Institution Name:	
Degree obtained: (if applicable)	Date awarded: (month/yr)
Name of Official Completing Form: (please print or type)	Title:
Telephone:	Email:

Authorized signature and seal: _____ **Date:** _____

☐ Yes. The applicant's academic records are attached to this form.

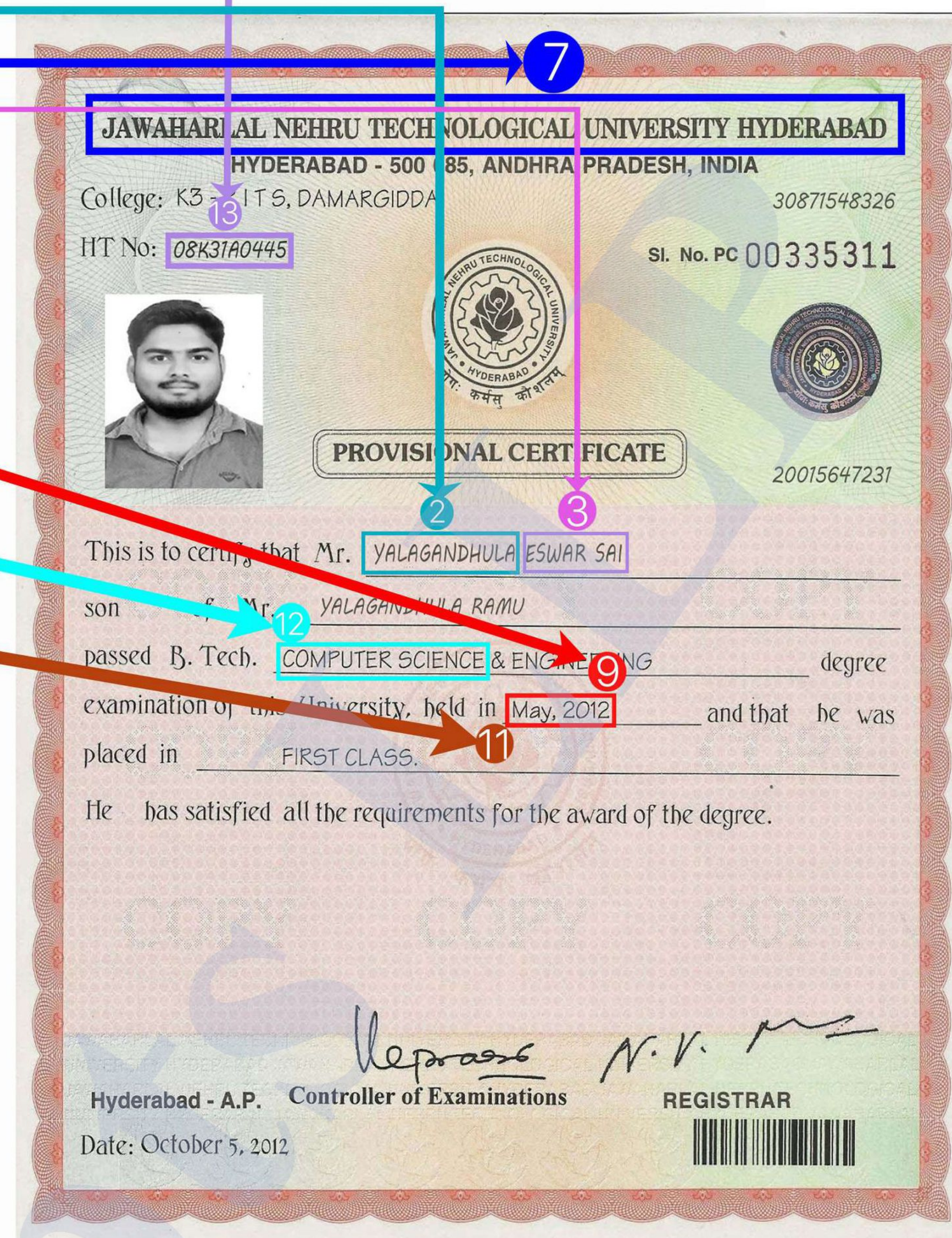
Please send this form and academic records directly to WES using one of the addresses below:

By Postal Mail:

WES Reference No. _____
WES Global Documentation Centre
PO BOX 2008 STN MAIN
Newmarket ON, L3Y0G5
Canada

By Express Courier:

WES Reference No. _____
WES Global Documentation Centre
14 - 145 Industrial Pkwy South
Aurora ON, L4G 3V5
Canada



- 1 WES Reference number will be generated once payment is made @ WES.org
(If you want WES Reference number before the payment? Then choose WESTERN UNION payment option).
- 2 Enter surname as per your degree certificate only not from the passport.
- 3 Enter First name as per your degree certificate only not from the passport.
(Eg: Akkineni Naga Chaitanya
Last name->Akkineni
Given Name->Naga Chaitanya).
- 7 Enter the university full name, NOT the college name.
- 9 **9A.** College starting MM/YY.
(No one remembers the college starting Month, don't worry. Enter JUNE which is standard in India. Eg: 06/2008).
- 9B.** Enter your final year passed MM/YY.
(If you had backlogs in the final year: Enter Your college attended MM/YY).
- 10 Your course name.
- 11 The course completed year.
- 13 Roll No./ Reg. No/ Hall ticket No.(Available on your Provisional/ Degree).
- 14 Print the form->Fill->sign-> Scan.(digital signature is also fine).
- 15 Just the date that you are filling the form.